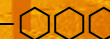


SERVICE CHARGE

A FORTUS GUIDE

WHERE KNOWLEDGE, STRENGTH AND COURAGE DELIVER ON AMBITION



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INTRODUCTION

Service Charge accounting is unlike any other aspect of accountancy. It doesn't focus specifically on profit or tax efficiencies, but instead focuses on delivering quality and accurate information to your residents in a format that is both compliant and user friendly. That's why we have a national team dedicated to it, providing bespoke services for our clients.

HOW DO WE DO THIS?

We do this primarily by ensuring our fully trained team of experts understand the property management sector, and by keeping up to date with the laws and industry best practices. Our years of experience have enabled us to develop a bespoke process to fulfil the needs of our clients and regulatory bodies.

YOU'RE AT THE HEART OF WHAT WE DO

Our focus is on understanding your own organisational culture, your aims, objectives, challenges and aspirations. In doing so, this allows us to identify, design and deliver the right solution for your service charge accounting obligations and commercial needs.

PAUL

DIXON

DIRECTOR

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OUR SERVICES

SERVICE CHARGE REPORTING



Whether the service charge accounts are for a residential, commercial, mixed-use or housing association development, our skilled team have the knowledge and experience to ensure your accounts are prepared and reported on in accordance with the leases, legislation and best practice guidelines.

Depending on your requirements, our reporting options include;

- A Report of Factual Findings.
- An ISA 800 Auditor's Report.
- A Section 21 Report in accordance with the Landlord & Tenant Act.

ACCOUNTS PREPARATION



We have the experts, infrastructure and skills to help with the year-end accounting functions, ensuring that year-end accounts of the highest quality are prepared in a timely manner, reducing your year-end administrative burden. Our experience with a wide variety of sector-specific software enables us to partner with you remotely to ensure the efficient delivery of year-end service charge accounts.





STATUTORY ACCOUNTING & TAX SERVICES



In addition to the service charge accounts, your responsibilities may also include the year-end statutory accounts and ensuring tax affairs are all in order. That's where we come in. Whether you're a RMC director or a large managing agent, we'll happily undertake these services for you to make sure you're fully compliant.

ACCOUNTANCY REPORTS FOR TRADE ASSOCIATIONS



In order to fulfil the membership requirements of trade bodies such as ARMA, ARLA, RICS and NAEA, we can perform bespoke agreed upon procedures and provide an accompanying accountant's report to evidence your compliance with your regulatory bodies.



PROCESS IMPROVEMENT REVIEWS

Our dedicated business process improvement (BPI) team work alongside our service charge team to review, advise and implement changes to your systems and processes. The property management sector controls masses of data, so efficient management is key to being successful and growing your business. Bringing in an external business improvement specialist can help your business save time and costs.



ADDED VALUE SERVICES

Whenever requested, we're happy to provide you with honest and constructive feedback on the quality of your accounts, offering up positive solutions for improvements such as training seminars.

For feedback to be of the greatest value, it should of course be two-way. We care about what you think of us and the services we provide, which is why we issue client feedback surveys and both appreciate and take on board any comments you might have.



COMPANY SECRETARIAL SERVICES

With the increasing burden of regulation, we can take care of your company secretarial formalities. We have a specialised team dedicated solely to delivering a first-class service in this field.

We provide packages to suit your needs, from full annual compliance services to one-off advisory assignments which includes reviewing and advising on clauses within company articles.



CONSULTANCY

It's inevitable that from time to time, issues crop up which may require a 'no-nonsense', independent, expert opinion. We're often called upon when such scenarios arise and have provided consultancy solutions to our clients for many years. We're always on hand to advise relevant stakeholders in the property management sector as required.

We also provide bespoke service charge training for property managers or client accountants to suit individual requirements.

FORTUS IN NUMBERS





OUR SERVICE LINES & SECTORS

Business ownership's complex and so are the questions our clients face every day. Challenges range from financial management, recruiting and retaining people, to managing property, funding growth or strategic planning. A single speciality is no longer what's expected from business advisors and accountants.

That's why at Fortus, we offer a full range of advisory services. We're one team, with many talents helping our clients deliver on their ambitions.

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